**PETER SYMONDS COLLEGE JOB DESCRIPTION**

#### Job Title: Coach/Sporting Team Manager

**Job Purpose:** To coach and coordinate a sporting team

**Responsible to:** Head of Enrichment

**Responsible for**:

Duties will include:

1. Attending training sessions and fixtures as timetabled every week.

2. Liaising with the Head of Enrichment/Sports Coordinator regarding fixtures and team members

3. Leading safe, standard appropriate training sessions for all members of the team.

4. Completing team sheets in advance of all fixtures, distributing to members of the team and the sports coordinator.

5. Acting in a mature, appropriate manner at all fixtures and ensuring team members follow suit

6. Travel with teams on coach or mini bus to and from away fixtures

7. Encouraging team members to gain and develop skills, knowledge and techniques.

8. Inspiring confidence and self-belief in team members

9. First Aid cover at training sessions and fixtures

10. Covering other sports teams when required if this falls within your working hours.

11. Attending any college training that is appropriate to your role.

12. Familiarising yourself with risk assessments needed for sporting activities.

13. Prioritising the safeguarding of all students and participating in training on safeguarding matters.

14. Contributing to the elimination of unlawful discrimination, harassment and victimisation; advancing equality of opportunity and fostering good relations between people who share a protected characteristic and those who do not.

15. Any other duties as may reasonably be required by the Principal.

Sam Jones/Kitty Yarwood

Head of Enrichment

November 2021

**PETER SYMONDS COLLEGE PERSON SPECIFICATION**

Job Title: Coach/Sporting Team Manager for xxx

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| **Category** | **Essential** | **Desirable** | **Ascertained by** |
| Qualifications | * Coaching qualification * First Aid Certificate | * MIDAS | Application form /original certificates at interview. |
| Experience | * Coaching experience in xxx sport | * Working with young people aged 16 – 19. | Application form/  activity/interview/references |
| **Additional Skills and Abilities** |  |  | Application form/  interview/references |
| **Other** | * Display a commitment to the protection and safeguarding of children and vulnerable adults. * Display a commitment to meeting the individual needs of each student, to respect diversity, advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not. |  |  |